



Appeals Procedures and Timetable 2022

Timetable

The Governing Body of Corpus Christi have a timetable for organising and hearing appeals that:

- a. includes a deadline for lodging appeals which allows appellants at least 20 school days from the date of notification that their application was unsuccessful to prepare and lodge their written appeal;
- b. ensures that appellants receive at least 10 school days' notice of their appeal hearing;
- c. includes reasonable deadlines for appellants to submit additional evidence, for admission authorities to submit their evidence, and for the clerk to send appeal papers to the panel and parties.
- d. ensures that decision letters are sent within five school days of the hearing wherever possible.

Our appeals timetable will be reviewed and placed on the school website.

The Governing Body of Corpus Christi School will ensure that appeals lodged by the appropriate deadlines are heard within the timescales:

- a. for applications made in the normal admissions round, appeals **must** be heard within **40** school days from the deadline for lodging appeals;
- b. for late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged;
- c. for applications for in-year admissions, appeals **must** be heard within 30 school days of the appeal being lodged.

Reception Class 2022

In 2022 all appeals must be lodged by 5.00pm on Tuesday 17th May 2022. All appeals lodged by 17th May will be heard by Monday 18th July 2022.

Under the School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012 an application is made in the "normal admission round" if it is not a "late application" or an "in-year application" An application is a "late" application if it is for the admission of a child to a relevant age group; it is submitted before the first day of the school term of the admission year; and a determination relating to the application is not made by an authority on or before the offer date. The "relevant age group" is the age group at which pupils are or will normally be admitted to the school e.g. reception or in year 7 (Section 142 of the School Standards and Framework Act 1998). An application is an "in-year" application if it is for the admission of a child to a relevant age group and it is submitted on or after the first day of the first school term of the admission year, or it is for the admission of a child to an age group other than a relevant age group.

Infant Classes are restricted by the legislation to 30 children. Parents should be aware that an appeal against refusal of a place in an infant class may only succeed if it can be demonstrated that:-

- a. the admission of additional children would not breach the infant class size limit: or
 - b. the admission arrangements did not comply with admissions law or had not been correctly and impartially applied and the child would have been offered a place if the arrangements had complied or had been correctly and impartially applied;
 - c. or the panel decides that the decision to refuse admission was not one which reasonable admission authority would have made in the circumstances of the case.
- the case.