



## Corpus Christi Catholic Primary School

### REMOTE LEARNING

January 2022

This document outlines our plans for remote learning, should our pupils need to self-isolate or there is a 'bubble' or whole school closure.

This information is to be used as a general guide and parents can expect further details of remote learning for their child, as and when it is required. We aim to implement remote learning from a child's second day of absence.

Our offer and recommended government resources will be made available to families. Both offers serve to ensure that there is alignment as far as possible, between face-to-face and remote education, so that, should pupils need to self-isolate, they can transition smoothly back into the classroom having followed the same curriculum sequence as their in-school peers.

#### **Terminology clarification:**

**Home Learning:** learning opportunities set on a weekly basis to complete at home as outlined in our Home Learning Policy.

**Remote Learning:** learning opportunities set for children not able to access face-to-face learning due to self-isolation, lock down, etc.

#### **DfE Guidance on Remote Education: Summary of Key Points:**

*Remote education, where needed, is high quality and aligns as closely as possible with in - school provision: schools and other settings continue to build their capability to educate pupils remotely, where this is needed.*

- *Develop remote education so that it is integrated into school curriculum planning: remote education may need to be an essential component in the delivery of the school curriculum for some pupils, alongside classroom teaching, or in the case of a local lockdown. All schools are therefore expected to plan to ensure any pupils educated at home for some of the time are given the support they need to master the curriculum and so make good progress.*
- *Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, we expect schools to have the capacity to offer immediate remote education. In developing these contingency plans, we expect schools to:*
  - *Use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos, and that is linked to the school's curriculum expectations.*
  - *Select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback.*

- *Provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access.*
- *Recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support, and so schools should work with families to deliver a broad and ambitious curriculum.*
- *Set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects. Provide frequent, clear explanations of new content, delivered by a teacher in the school or through high quality curriculum resources and/or videos.*
- *Gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work.*
- *Plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers.*
- *We expect schools to avoid an over-reliance on long-term projects or internet research.*

The Government has provided **Oak National Academy Online Classroom** to support home learning for all primary school children should they need it. Please find the link to the Oak online learning platform below:

<https://classroom.thenational.academy/>

Once parents have clicked on the link and selected the appropriate year group the English, Mathematics and Foundation subject lessons will appear. This link as well as links to other DFE recommended resources can be found on our school website:

<https://www.corpuschristikingston.co.uk/class-pages/>

### **Google Classroom**

At Corpus Christi, we use G Suite for Education.

For pupils in Years 1 – 6, Google Classroom will be the online learning platform used for remote learning. Pupils can use their G Suite accounts to sign in to Google Classroom, view lessons, complete work and receive feedback from their teachers.

### **Tapestry**

For pupils in EYFS, Tapestry will be used as the online learning platform for remote learning.

## Remote Learning at Corpus Christi Catholic Primary School

Please see the flowchart below outlining the procedures for remote learning (Years 1 - 6)

### Whole School Closure



Google Classrooms  
1 x Live lesson  
3 x Recorded/Interactive lessons daily  
1 x group session (feedback)

1 – English

2 – Maths

3 – R.E, Science, Foundation

Pupils to submit work via Google Classroom Assignments.  
Feedback given to individual pupils by class teacher.

### Class Bubble Closure



Google Classrooms  
1 x live lesson  
3 x Recorded/Interactive lessons (daily).  
1 x group session (feedback)

1 – Maths

2 – English

3 – R.E, Science, Foundation.

If the class teacher is ill, the year group partner, alongside SLT will upload lessons and assignments on Google Classroom.

### Individual pupil/group (Shielding)



Class teachers will phone parents on the first day of absence to discuss remote learning for pupils if they are well enough.

A timetable will be uploaded onto Google Classroom for each year group outlining the curriculum coverage which will replicate the learning in class.

Pupils will be able to submit their work and receive daily feedback from their class teachers.

There will be links to recorded lessons, instructional videos and opportunities for pupils to join the class virtually and participate in whole school events.

### Individual teacher(s) (Self-Isolating)



Teacher self-isolating.

HLTA's/ SLT to cover classes.

Planning Support from year group partners and SLT.

## Procedures for Remote Learning in Early Years (Reception and Nursery)

<b>Whole School Closure</b> ↓		<b>Class Bubble Closure</b> ↓	
<p><b>Reception</b>  <b>Google Classroom – 1 x live lesson. Register.</b>  <b>PSHE/Wellbeing Focus (daily)</b></p> <p>All learning via Tapestry. Daily activities will include:                      – Interactive recorded phonics lesson                      – A maths challenge or task, this could sometimes be recorded if requires modelling.                      – A third lesson/ task/ activity based on one of the 7 areas of development. This could also include PSHCE, art and design and RE.</p> <p>Parents to submit pictures of work/ children engaging in activities via their Tapestry observations.</p> <p>Feedback given to individual pupils by class teacher by comment on parents posts.</p>	<p><b>Nursery</b></p> <p>All learning via Tapestry. Daily activities will include:                      – Daily gross motor challenge (dance of the day)                      – Daily story either, recorded or links to be attached to Tapestry post.                      – A third lesson/ task/ activity based on one of the 7 areas of development.</p> <p>Parents to submit pictures of work/ children engaging in activities via their Tapestry observations.</p> <p>Feedback given to individual pupils by class teacher by comment on parents posts.</p>	<p><b>Reception</b>  <b>Google Classroom – 1 x daily live lesson. Register.</b>  <b>PSHE/Wellbeing Focus.</b></p> <p>All learning via Tapestry. Daily activities will include: (If class teacher is not ill).                      – Interactive recorded phonics lesson                      – A maths challenge or task, this could sometimes be recorded if requires modelling.                      – A third lesson/ task/ activity based on one of the 7 areas of development.</p> <p>Parents to submit pictures of work/ children engaging in activities via their Tapestry observations.</p> <p>Feedback given to individual pupils by class teacher by comment on parents posts.</p> <p>If the class teacher is ill, there will be no ‘recorded’ lessons and the year group partner, alongside SLT will upload 3 x assignments on Tapestry.</p>	<p><b>Nursery</b></p> <p>All learning via Tapestry. Daily activities will include: (If class teacher is not ill).                      – Interactive recorded phonics lesson                      – A maths challenge or task, this could sometimes be recorded if requires modelling.                      – A third lesson/ task/ activity based on one of the 7 areas of development.</p> <p>If the class teacher is ill, EYFS Leader will record and set lessons.</p>
<b>Individual pupil/group (Shielding)</b> ↓		<b>Teacher self-isolating (Precautionary) Individual teacher(s) (Self Isolating)</b> ↓	
<p><b>Reception</b></p> <p>Green phonics books sent home with sounds covered whilst absent.</p> <p>Assignments set via Tapestry to individual pupils outlining learning covered within the week with task and challenge to complete at home.</p>	<p><b>Nursery</b></p> <p>Assignments set via Tapestry to individual pupils outlining learning covered within the week with task and challenged to complete at home.</p>	<p><b>Reception</b></p> <p>HLTA’s/ SLT to cover classes.</p> <p>Planning Support from year group partners and SLT.</p>	<p><b>Nursery</b></p> <p>HLTA’s/ SLT to cover classes.</p> <p>Planning Support from EYFS Leader.</p>

## 1 – Whole School Closure:

In the event of a whole school closure, work in KS1 and KS2 will be set on Google Classroom. A weekly letter/timetable will be uploaded onto each classroom. This timetable will outline the weeks learning as well as the timings of live lessons and live group sessions. In addition, there will be three daily recorded/interactive lessons which pupils can access. These lessons will consist of English, Maths and either R.E, Science or another Foundation subject. Alongside each lesson, class teachers will set an assignment for pupils to complete, which will then be submitted and feedback given. Assignments will be differentiated as necessary to ensure all pupils are able to access the set tasks. For pupils in KS1 remote education will equate to 3 hours a day on average and in Key Stage 2, 4 hours a day.

### English

**KS1** - Pupils will have access to a daily online Phonics lesson. Phonics is taught using 'Read Write Inc' and we will continue to use this scheme for remote learning. Other reading and writing tasks will be set as assignments and supported with further resources.

**KS2** – Pupils in KS2 will have access to daily English lessons. These will be recorded/interactive/ with daily tasks/assignments set.

**Maths** – We will continue to use the 'White Rose Scheme' to plan and deliver the curriculum from Years 1 - 6. Recorded/interactive lessons will incorporate resources from this scheme to deliver remote learning.





**R.E** – Weekly R.E lessons will be uploaded to Google Classroom as well as further opportunities for prayer and reflection.

**Science** - Weekly Science lessons will be uploaded to Google Classroom with opportunities for pupils to develop their enquiry skills and work scientifically.

**Foundation subjects** – Weekly lessons will be set on Google Classroom with interactive resources to enhance learning.

**Well-being** – Pupils in Years R - 6 will have a daily live lesson where a register will be taken with a PSHE/Wellbeing focus. Pupils in Years 1 – 6 will have a further small group session where teachers will be able to give feedback and rewards for pupil work. Daily reflections and activities to promote well-being will also be made available through Google Classroom.

**Please see our suggested timetable for remote learning.**

Home Learning						
Suggested Weekly Timetable						
9.00 – 9.45	9.45 – 10.30	10.30 – 11.00	11.00 -12.00	12.00 – 13.00	13.00 – 14.30	14.30 – 15.00
Early Morning Exercise 	English:  Writing, Grammar or Spelling. 	<b>BREAK</b>	Maths: 	<b>LUNCH</b>	Subject of choice:  R.E Science Art/DT Computing Spanish PSHE History Geography Music	Reading: 

Please refer to the weekly curriculum maps on your child's class page to support you with Home Learning.

<https://www.corpuschristikingston.co.uk/class-pages/>

## **2 – Partial/Class Bubble Closure**

In the event that a class bubble is closed, remote learning will be set in the same format as with a whole school closure. However, in the event that the class teacher is ill and it is not possible for recorded/interactive lessons to be set, the school will continue to upload daily lessons using current schemes of work, supported by recommended resources from the DFE to ensure that pupils have opportunities to master the curriculum and so make good progress.

## **3 – Individual pupils/small groups (Shielding/Self-Isolating)**

The remote learning offer will begin on Day 2 for pupils who are self-isolating (if they are well enough, they should complete these activities). Children will follow their normal timetable each day where possible and resources will be accessible via Google Classroom. Weekly learning packs will also be printed and available for collection from the school office. Resources will support guided and independent practice, focussing on effective self-study and will normally include either a PowerPoint, worksheet or booklet. In relation to daily marking and feedback on submitted work, please be aware that the class teacher is also responsible for face-to-face learning for the rest of the class.

## **4 – Individual teachers self-isolating**

If a class teacher is required to self-isolate, the class will remain open and covered by a member of the Senior Leadership Team or HLTA where possible. If staffing capacity is too limited, this will trigger a class bubble closure.

### **Notes**

- We are aware from feedback and experiences of remote learning to date that children tend to have a slower work rate at home and time is needed for the children to access the materials provided and to independently (or with a parent) reflect on their own learning. This will be considered in the setting of work.
- Resources will mirror those that would be used in class, containing a blend of information for students to read and tasks for them to complete to allow them to practise applying the knowledge they acquire. Where specific resources are required, e.g. clay, alternative activities may be necessary. Where activities cannot be replicated e.g. PE, we would encourage children to exercise if they are able.
- Where possible, our remote offer will mirror the intended sequence of face to face teaching.
- All resources will be accessible on Google Classroom or via links.
- Children may access their TT Rockstars and Nessy accounts for linked activities. They may also access the BBC Bitesize website for additional activities.
- Any relevant assemblies will be posted on each Google Classroom and we encourage the children to reflect and discuss any issues covered. This may also spark some research, independent writing etc.
- Children can also complete research linked to current topics of interest to them.

### Remote Learning Checklist

- Work for the lesson will be clearly laid out on Google Classroom and will be labelled with subject, day and lesson, e.g. Science Monday lesson 3.
- Lessons will last roughly 30 minutes, bearing in mind children take longer to complete the work when on their own. Where necessary, teachers will adjust the length of the lesson using feedback from their pupils.
- The Learning Objective of the lesson will be clearly identified at the start and children will be given clear success criteria.
- New information will be presented in bite-size chunks.
- Instructions will be very clear throughout the lesson. PowerPoints will be clearly labelled and adapted with audio recordings or videos with clear explanations where appropriate.
- The lesson will include timings, e.g. pause the video for one minute, complete the grid in 30 seconds as appropriate.
- Key vocabulary will be included and explained. Where appropriate, there will be the opportunity to revisit vocabulary throughout the lesson.
- Worked examples will be included before children complete a task, as appropriate – support prompts and scaffolding will be provided to offer plenty of guided practice.
- The work will be differentiated to ensure all pupils are able to access the learning, either by amount of scaffolding, or extension activities to stretch and challenge.
- Children will be given the opportunity to put the learning into practice; this could be exam questions, a quiz, a piece of extended writing, etc.
- They will not need to bring any work back into school but can add things onto their Google Classroom portfolio.
- Some remote learning activities can be 'handed in' to the class teacher on Google Classroom.
- Adequate feedback will be given; this might be a collective response to the whole group, to a smaller group or to individuals.
- **If a child is ill, we would not expect them to complete remote learning. With rest, they are more likely to have a speedy recovery and be able to return to school more quickly.**

### Safeguarding:

Normal safeguarding responsibilities and procedures will still apply throughout any period of remote learning. Please see our school Safeguarding Policy and Online Safety Policy on our school website <https://www.corpuschristikingston.co.uk/>

For children with EHCPs, the SENCO will make weekly phone calls to check in and ensure they are able to access the work at home. In consultation with parents, personalised learning programmes will be set to ensure pupils are able to access learning online. This may be in the form of individual live sessions for up to 30 minutes each day with the class teacher and Teaching/Learning Support Assistant. The SLT will be in regular contact with vulnerable pupils.

If you have any concern about your child or online safety, do not hesitate to contact Mrs Baxter (Designated Safeguarding Lead) on [Bursar@corpuschristi.rbksch.org](mailto:Bursar@corpuschristi.rbksch.org) or phone 020 8942 2645.

Should your concern be out of school hours or during school holiday times, please call The Single Point of Access (SPA) on 0208 547 5008.

**Corpus Christi Catholic Primary School**

**Remote Learning Policy 2021**

**Protocol for Live Google Classroom Sessions**

**Acceptable Use Policies Addendum January 2021**

**Guidance for staff:**

- Staff will only use school-provided email addresses to communicate with pupils when conducting live contact sessions.
- Staff will not share personal information whilst conducting live contact sessions.
- Staff will ensure they conduct their live contact sessions from an appropriate location – either the classroom, or if this is not possible, from a quiet area in their home which has a neutral background or blurred background.
- Staff, when sharing their screen, consider what participants will be able to see e.g. files on your desktop.
- Staff will only communicate with pupils for live sessions only within school hours at an agreed time which is made clear to parents and children.
- Staff will only communicate and conduct live contact sessions through channels approved by the senior leadership team (Google Classroom).
- Staff will not commence online contact sessions until at least **one** other member of staff is in the live session ‘classroom’, and not without confirmation that at least one other colleague is aware that the live contact session is taking place.
- A register of pupils who have attended the session will be taken by the teachers.
- Staff will ensure that the appropriate settings for the ‘Google Meet’ have been applied prior to the start of the session.
- Staff will remind children to follow the school behaviour policy during these sessions. Pupils will be made aware that the session is being recorded and of the behaviour expectations at the start of a live session.
- Staff are aware that some pupils may be anxious when joining live sessions and will give clear instructions about what will help in the session.
- The teacher(s) will ensure that they are the last person to leave the meeting ensuring that the link to the meeting is closed.
- Staff will record any concerns on the ‘Live Sessions Safeguarding Form’ and follow the schools Safeguarding Policy for reporting concerns, using CPOMS.

**Guidance for students**

- A ‘classroom standard’ of behaviour and language will be expected of all children. We want you to be ready to learn, respectful and safe.
- Children should talk with their parents/carers about finding an appropriate location in their home to access live sessions as noted in the Acceptable Use Policies and think carefully about what can be seen in the background behind them when they are on screen.
- Children must wear suitable clothing for live sessions.

- Sitting at a table or in a chair will help keep the camera focussed on children's heads and shoulders.
- Parents should help to set pupils up for the meeting and supervise them as necessary so that they are able to engage.
- Children will only enter the Google Meet room when the teacher(s) have joined.
- Children will keep their camera off when they join the meeting and only turn it on when advised to by the teacher.
- Children will keep their microphones on mute until they are requested to unmute their microphone by their teacher.
- Children will not be permitted to photograph or record any part of a live session.
- Children will be directed by their teacher as to when they can use the chat feature for valid learning purposes only.
- Children should go to the toilet before the session. Should they need to go during the session, they must leave the meeting. There is no need to request permission, ask in the chat or 'raise your hand'.

#### **Guidance for parents**

**In signing Corpus Christi Catholic Primary School's Acceptable Use Policies at the start of the academic year, parents/carers have agreed to:**

- *Encourage children to engage fully in home-learning during any period of isolation/quarantine or bubble/school closure and flag any concerns.*
- *Support the child during remote learning to avoid video calls in a bedroom if possible and if not, to ensure the child is fully dressed and not in bed, with the camera pointing away from beds/bedding/personal information etc. and the background blurred or changes where possible*

#### **In Signing that you have read and understood this addendum to our policy, you are agreeing to**

- In allowing your child to join a live session, parents/carers are agreeing to them joining with their video and microphone, and the knowledge that the session will be recorded by the school for safeguarding purposes. If you **DO NOT** want your child to participate in these sessions **at any point**, please contact the school via the email address [office@corpuschristi.rbksch.org](mailto:office@corpuschristi.rbksch.org)
- Parents/Carers will not be permitted to photograph or record any part of the session.
- The live interactions are for Corpus Christi Catholic Primary School teaching staff and students only; others are not permitted to participate in the session.
- Parents/Carers should help to ensure that their child accesses the lesson in a suitable environment which is conducive to learning and that their child is appropriately dressed.